

City of Kenmore

2026 Fee Schedule



Resolution no. 25-434



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New fees are identified with a "»" symbol in the left margin. Changes such as removals, reorganizations, or updated rates are not specifically flagged but can be identified by comparing this fee schedule to the previous year's version or by reviewing the City Council agenda materials or meeting recording.

1. Business Registration and Licenses (KMC Title 5)

Business Registration License Applied for through the Washington Department of Revenue Business Licensing Service	Fee based on an estimated gross annual incomes greater than \$12,000	Fee based on an estimated gross annual income equal to or less than \$12,000
New or Re-opened General Business or Home Occupation	\$10	No fee
Additional Location	\$10	No fee
Existing General Business or Home Occupation, Initial Registration	\$10	No fee
Annual Renewal	\$10	No fee
New or Re-opened Nonprofit 501c(3) or (4)	No fee	No fee
Existing Nonprofit, Initial Registration	No fee	No fee
Annual Renewal Nonprofit 501c(3) or (4)	No fee	No fee
Non-resident Business <i>Non-resident fee is determined by gross annual income earned within Kenmore city limits</i>	\$10	No fee

The Washington State Department of Revenue (DOR) may charge fees in addition to those described in this fee schedule (e.g., processing fee).

Regulatory Business Licenses	2026 Fee
Adult Entertainment	
Device	\$50 each
Operator	\$500 per year
Premises	\$200 per year
Panoram Manager License	\$50 per year
Adult Cabaret	
Operator	\$500 per year
Cabaret Manager License	\$50 per year
Cabaret Entertainer License	\$50 per year
Adult Retail Business License	\$500 per year
Heavy Manufacturing Business	\$200 per year
Live Entertainment: music (other than mechanical); boxing or wrestling; pool halls; and bowling alleys	\$200 per year; \$100 per six months; or \$50 per day
Junk Shop License	\$300 per year
Junk Wagon License	\$40 per year
Cannabis Business License	\$500 per year
Massage Business and Public Bathhouse	\$150 per year
Massage Practitioner	\$50 per year
Theaters	\$100 each screen per year
Pawnbroker	\$500 per year
Peddler/Solicitor	No fee
Secondhand dealer	\$40 per year
Renewal of License, registration or permit late penalty	10% of required fee
Transferability of license of permit	\$25

2. Code Enforcement

Code Enforcement	2026 Fee
Hourly rate	\$145
Inspection/Posting	\$145 per hour
Re-inspection	\$145 per hour
Abatement	Actual Cost
Abatement Hearing	Actual Cost
Notice of Violation (NOV) Appeal Fee	\$125 each
Removal of Stop Work or Stop Use Order without the approval from the City	\$500
Violation of a Stop Work or Stop Use Order	\$500
Failure to perform Fire Watch	\$423 perday
Violation of International Fire Code	\$262 per day
Violation of wet season requirements	See Section 4
Late Fee	1.5% of balance due
Hearing Examiner	Actual City Costs
Inspection Warrant	\$350 each
Attorney Fees	Actual Cost
Paralegal Services	Actual Cost
Code Enforcement Administrative Fee, applies to all enforcement actions	15%
Work Commencing Before Permit Issuance	2 times the total permit fee

3. Community Development

Comprehensive Plan and Development Regulation Amendments	2026 Fee
Prescreening/threshold review fee	\$200
Annual amendment cycle fee (applicants whose amendment proposals are approved for consideration by the City Council)	\$400 (plus, actual costs of review by attorney and other outside consultants)

4. Development Services

General	2026 Fee
Fees in this section do not apply to new accessory dwelling units (ADUs).	
Technology Fee The technology fee applies to all fees listed in this section, except those collected by the City on behalf of other agencies (e.g., State Building Code Council, Shoreline Fire Department) or those specifically marked with an asterisk "*".	5%
Hourly Rate	\$153
The hourly fee applies to additional or excessive reviews and inspections. This includes all development permits and projects listed in Section 4. It covers extra plan reviews or inspections resulting from changes, additions, or revisions to approved plans, as well as re-submittals requiring four (4) or more review cycles, which are considered excessive. The fee also applies to reinspections and may be charged in situations where a review or inspection is needed but no specific fee is otherwise listed.	\$153 per hour

Research performed outside the context of a pending application review.	\$153 per hour
Where the original permit cost was less than or equal to the cost of an extension, the renewal fee shall be 25% of the original permit cost. Unless otherwise stated, this applies to all development permits.	25%
For use of outside consultants for plan review and inspections	Actual Cost
Attorney cost relating to a private development	Actual Cost
Late penalty on Development Permits (KMC 20.05.040)	1.5% of balance due

Development Agreement	2026 Fee
Threshold review with City Council	\$259 each
Development Agreement requested by the applicant (proposal is approved for consideration by the City Council)	\$6,471 + City Attorney fees
Development Agreement requested by the City	No fee

Pre-application	2026 Fee
Pre-application review fee (first pre-application)	No fee
Pre-application review fee (each subsequent pre-application)	
Base fee	\$650
After five hours	\$153 per hour
Pre-application review fee (city projects)	No fee
Pre-application review fee (affordable housing projects)	No fee

Zoning and Land Use	2026 Fee
Request for site specific rezone	\$3,321
» Master plan amendment or new master plan	\$14,519
Site plan application (KMC 18.105)	
0 - 0.50 acre	\$2,653
0.501 - 1 acre	\$2,797
> 1 acre	\$3,110
Major revision	\$1,335
Minor revision	\$582
Landscape plan review (KMC 18.35)	
Initial plan review based on site area	
0 – 1 site acre	\$405
> 1 – 2 site acres	\$511
> 2 site acres	\$1,018 per acre or portion thereof
Each plan revision review	\$148 per hour
Landscape and tree management inspections	
Landscape inspection	\$148 each
Landscape maintenance bond release inspection	\$148 each
Tree management plan review (KMC 18.57)	
Initial plan review based on site area	
0 – 1 site acre	\$392

> 1 – 2 site acres	\$719
> 2 site acres	\$1,079 per acre or portion thereof
Each plan revision review	\$148 per hour
Variance (e.g., zoning, critical area, etc.)	
Application review, zoning variance	\$1,483
Application review, critical area variance	\$2,221
Reasonable use exception (RUE)	\$2,221
Public agency and utility exception (PAUE)	\$2,028
Boundary line adjustment	\$888
Communications facilities (KMC 18.60)	
Application fee	\$2,318
Minor adjustment review	\$534
Major adjustment review	\$893
Eligible communication facility modifications (ECFM), KMC 18.60.130	\$550
Conditional Use permit (CUP)	\$2,596
CUP Minor Adjustment (KMC 18.115.100)	\$855
Accessory dwelling unit (ADU)	No fee
Change of use permit (zoning review)	
Application fee	\$738
Land use and zoning inspections	\$148 per hour
Legal lot status, application fee	\$655
Zoning verification letter/request	\$655
Design review	\$960
Temporary Use Permit	\$419
Temporary Use Permit for homeless shelters (KMC 18.100.200)	No fee
Affordable Housing Monitoring Fee	\$50 per unit
Request for code interpretation	\$192
Multi-Family Tax Exemption (MFTE), Application fee	\$1,010
Public notice mailing fee (based on the total number of individual mailers sent)	
Standard Application (no SEPA)	
Up to 100 mailers	\$1,101
100-500 mailers	\$1,550
More than 500 mailers	\$1,999
Standard Application (with SEPA)	
Up to 100 mailers	\$1,431
100-500 mailers	\$1,880
More than 500 mailers	\$2,329
Standalone SEPA	\$395

Subdivision, Short Subdivision, Unit Lot Subdivision, Binding Site Plan, & Final Plat	2026 Fee
Preliminary short subdivisions (9 lots or less)	
Base fee	\$2,554
Plus per lot	\$295
Major Revision	\$1,623
Minor revision	\$590
Short subdivision alteration	\$148 per hour

Request for time extension	\$221
Preliminary subdivisions (10 lots or more)	
Base fee	\$3,863
Plus per lot	\$148
Major Revision	\$1,918
Minor revision	\$590
Request for time extension	\$221
Subdivision alterations or vacations	
With public hearing	\$2,939
Without public hearing	\$913
» Preliminary unit lot subdivision (ULS)	
Base fee	\$2,254
Plus per lot	\$295
Major Revision	\$1,623
Minor revision	\$590
Short subdivision alteration	\$148 per hour
Request for time extension	\$221
Binding site plan (BSP)	
Final BSP	\$1,972
Conceptual/Preliminary BSP	\$2,789
Revision to a conceptual/preliminary approved BSP	\$2,093
Revision to a final BSP	\$443
» Subdivision final approval (e.g., final short plat, final long plat, final ULS)	
Final short subdivision or ULS, 4 lots or less	\$1,778
Final short subdivision or ULS, 5 to 9 lots	\$1,952
Final short subdivision or ULS, alteration	\$1,124
Final subdivision or ULS, 30 lots or less	
Base Fee	\$2,486
Plus per lot	\$148
Final subdivision or ULS, 31 lots or more	
Base Fee	\$3,194
Plus per lot	\$148
Subdivision alteration	\$1,014
Modification of a recorded building envelope	\$1,014
Request for time extension	\$286

Shoreline Management Permit	2026 Fee
Shoreline substantial development permit (SSDP)	
Total cost of proposed development: Up to and equal to \$100,000	\$1,926
Total cost of proposed development: Over \$100,000	\$2,819
Shoreline variance (SVAR)	
Total cost of proposed development:	
Up to and equal to \$100,000	\$2,119
Over \$100,000	\$2,652
Shoreline conditional use permit (SCUP)	\$2,478
Shoreline re-designation	\$7,061
Shoreline exemption (SSDX)	\$719

Supplemental fees	
Request for a time extension	\$360
Shoreline permit revision	\$148 per hour
Fee when public hearing required	\$2,746
Permit compliance inspections	\$148 per hour

Special Reviews	2026 Fee
Request for name change (land use applications, after first review)	\$341
State Environmental Policy Act (SEPA) review	
Environmental checklist (projects)	
Base fee	\$1,140
After six hours	\$148 per hour
All fixed and contract costs	Actual Cost
Environmental checklist (Non-Projects)	\$228
Draft Environmental Impact Statement (DEIS), Final Environmental Impact Statement (FEIS), Supplemental Environmental Impact Statement (SEIS) or addenda preparation and review costs (e.g., scoping, writing, editing, publishing, mailing, distributing and contract administration).	\$50,000 deposit
Critical Area Review:	
Critical Area Plan Review:	
Minor / small residential	\$534
Other project types	\$829
Plus, per hour	\$148 per hour
Flood plain determination – certificate of elevation	\$447
Plus, per hour	\$148 per hour
Review of mitigation/enhancement plan	\$507 per hour
Critical areas inspection	\$148 per hour
Inspection and monitoring	\$148 per hour
Appeals to the Hearing Examiner from decisions of the City*	\$125
Departmental review of non-departmental permits	\$148 per hour

Tree Removal	2026 Fee
Significant Tree Removal	
Plan review & inspection(s)	\$50
Plan review beyond 2 hours	\$148 per hour
Exceptional Tree Removal	
Application fee	\$1,450
Tree Fund: Fee-in-Lieu (tree replacement)	
Each 1.0 tree unit (e.g., one 8' to 10' coniferous tree)	\$616 each

Engineering Review	2026 Fee
Road standards variance, application fee	\$760
Drainage adjustment, application fee	\$760
Wet season work variance, application fee	\$141 per hour
Wet season penalty for non-compliance	\$250 per day
Drainage review, single-family residential (e.g., building permit)	

Addition/alteration/rebuild	\$412
New SFR, within a plat	\$326
New SFR, not within a plat	\$532
Drainage review, all other projects (e.g., townhomes, multi-family, commercial, etc.)	
Base fee	\$696
Plus, per total disturbed area	
0 – 1 site acre	\$467
1.1 – 2 site acre	\$565
2.1 – 5 site acres	\$760
5.1 – 10 site acres	\$1,457
More than 10 site acres	\$1,837
Traffic Impact Analysis (TIA) review	
Level 1 (10 P.M. peak hour trips or less)	\$555
Level 2 (11-75 P.M. peak hour trips)	\$728
Level 3 (Over 75 P.M. peak hour trips)	\$903
Parking Review	\$238
Small Project Grading Permit: Projects that do not exceed 500 cubic yards (volume and disturbed area) and that do not require engineered drawings, as determined by the director.	\$623
Large Project Grading Permit:	
Disturbed Area: Up to 1 acre	\$1,117
Disturbed Area: Greater than 1 acre	
Base fee	\$1,822
Plus per acre or portion thereof	\$878
Engineering Permit plan review, short subdivisions (up to 9 lots)	
Application fee	\$380 per lot
Utility ROW permit review	\$348
Utility ROW inspection	\$422
Engineering Permit plan review, subdivisions (10 lots or more)	
Application fee	\$380 per lot
Utility ROW permit review	\$412
Utility ROW inspection	\$487
Engineering Permit plan review, multi-family (e.g., townhomes, apartments, condominiums, planned unit developments, etc.).	
Application fee	\$205 per unit/lot
Utility ROW permit review	\$412
Utility ROW inspection	\$487
Engineering Permit plan review, all other projects (e.g., commercial, industrial, institutional, utility, educational, government, etc.)	
Application fee	\$1,822
Plus per hour	\$174 per hour
Utility ROW permit review	\$412
Utility ROW inspection	\$487
As-built reviews	\$174 per hour
Engineering plan revision (e.g., post-issuance revision)	\$174 per hour

Additional/Excessive Review Fee – Applies to each review beginning with the fourth submittal. This fee also applies to any plan review services not otherwise specified in this section.	\$174 per hour
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Engineering Inspections		2026 Fee	
Engineering construction inspections (when not associated to a Bond Quantity Worksheet): Inspection fees are calculated by adding the applicable amounts from the Annual Volume Table (below).			
<u>Annual Volume Table</u>			
Volume deposited or removed	Base Fee		Plus per 100 cubic yards or portion thereof
0 to 3,000 cubic yards	\$205	+	\$150
>3,000 to 10,000 cubic yards	\$4,717	+	\$34
>10,000 to 20,000 cubic yards	\$7,113	+	\$13
>20,000 to 40,000 cubic yards	\$8,523	+	\$13
>40,000 cubic yards	\$11,343	+	\$6
Engineering construction inspections (when associated to a Bond Quantity Worksheet): Inspection fees are calculated by adding the applicable amounts from the table below.			
Bond quantity worksheet amount (line T)	Base Fee		Plus per \$1,000 bond or portion thereof
\$0 – \$30,000	\$487	+	\$103
>\$30,000 – 120,000	\$3,588	+	\$70
>\$120,000	\$9,933	+	\$35
Reclamation bond release inspection			\$845
Re-inspection of non-bonded actions			\$281
Substantial engineering permit inspection			\$141 per hour
Maintenance bond inspections: Maintenance inspection fees are calculated by adding the applicable amounts from the table below.			
Bond quantity worksheet amount (line T)	Base Fee		Plus per \$1,000 bond or portion thereof
\$0 – \$30,000	\$910	+	\$9
>\$30,000 – 120,000	\$1,192	+	\$6
>\$120,000	\$1,756	+	\$3

Building Permits		2026 Fee	
Valuation Table			
Total Valuation	Fee		
\$1 – \$500	\$175.45		
>\$500 – \$2,000	\$212.44 + \$9.86 for each additional \$100 or fraction thereof		
>\$2,000 – \$25,000	\$360.33 + \$23.50 for each additional \$1,000 or fraction thereof		
>\$25,000 – \$50,000	\$900.82 + \$21.62 for each additional \$1,000 or fraction thereof		
>\$50,000 – \$100,000	\$1,441.31 + \$7.21 for each additional \$1,000 or fraction thereof		
>\$100,000 – \$500,000	\$1,801.64 + \$7.56 for each additional \$1,000 or fraction thereof		
>\$500,000 – \$1,000,000	\$4,824.03 + \$9.39 for each additional \$1,000 or fraction thereof		
>\$1,000,000	\$9,518.97 + \$4.69 for each additional \$1,000 or fraction thereof		

A prior typo listed the amount as \$100; the correct amount is \$1,000. This has been corrected here and aligns with City Council's approved intent for the fee schedule and the underlying fee study. The fee schedule will be formally corrected the next time it is adopted by Council.

Building plan review (except basic)	80% of the building permit
Building plan review (basic)	25% of the building permit
» Adult Family Home inspection	\$292 each
Additional plan review required for changes, additions or revisions to plans (minimum charge ½ hour)	\$159 per hour
Mobile Homes	
Mobile Home permit	\$840
Re-roof permits	
Single-family residential	\$212
All other building types (e.g., townhomes, commercial, multi-family, etc.)	Valuation Table
Pre-inspections	
Fire and flood damage	\$148 per hour
Housing, relocation of a structure, or code compliance	\$148 per hour
Other inspections prior to permit	\$148 per hour
» Retaining Walls	
Cast-in-place (e.g., reinforced concrete retaining wall)	\$905 each
Rocks & blocks (e.g., modular block wall)	\$905 each
» Stormwater detention facility (e.g., vault)	\$1,429 each
» Swimming pool/spa	\$1,065 each
» Temporary or partial certificate of occupancy	\$592 each
Demolition permit	\$741
Plan review and/or inspections beyond one (1) hour, each	\$153 per hour
Inspection outside of normal hours	\$179 per hour
Inspection for which no fee is specifically indicated	\$148 per hour
Permit extension or renewal	\$208
» Address Assignments	
Accessory dwelling unit	No fee
Single-family residential	\$128 each
Other (e.g., multi-family, commercial, institutional)	\$128 per address, unit, or suite
Request for reassignment	\$258 each
State Building Code Council Surcharge (RCW 19.27.085)*	
Residential building permits	
Base Fee	\$6.50
Plus per residential unit, but not including the first unit	\$2
Commercial building permits	
Base Fee	\$25
Plus per residential unit, but not including the first unit	\$2

Plumbing Permits	2026 Fee
New single-family (one and two dwellings) and townhouses	\$664 per unit
Commercial and Multi-family	
Plumbing Permit	Valuation Table
Plumbing Permit Plan Review	80% of permit
Alteration or additions to one and two-family dwellings and townhouses	
Base Fee	\$165

Plus, per fixture (e.g., sink, toilet, roof drain, electric water heater, water piping, water treatment equipment, black flow devices, etc.)	\$37 each
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Mechanical Permits	2026 Fee
New single-family (one and two dwellings) and townhouses	\$584 per unit
Commercial and Multi-family Mechanical Permit	Valuation Table
Mechanical Permit Plan Review	80% of permit
Alteration or addition to one and two-family dwellings and townhouses Base Fee	\$165
Plus, per fixture: All heating and cooling systems, except heat pumps (e.g., furnace, suspended heating system, recessed wall heater, floor-mounted, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code).	\$37 each
Gas water heater	\$222 each
Other appliance or piece of equipment regulated by the Mechanical Code but not classed in other categories, or for which no other fee is listed	\$37 each
Ventilation systems, vents, hoods, ducts, etc.	\$37 each
Gas piping, per outlet	\$37 each
Heat pump	\$74 each

Stormwater Capital Facilities*	2026 Fee
Stormwater capital facilities charges apply to all development that creates new impervious surface. This charge applies to each parcel. These fees do not apply to new impervious surfaces associated with the establishment of a new accessory dwelling unit (ADUs).	
If the charge was previously paid for development of a parcel (e.g., new single-family residence), and an applicant proposes additional development or redevelopment (e.g., single-family addition), the charge applies only to new impervious surfaces.	
New single-family residential development on a single parcel	\$3,700
New townhome development on a single parcel	\$3,700/unit
All other development	Square feet of impervious area of the parcel (rounded down to the nearest whole square foot), divided by 2,500 (quotient rounded to nearest tenth), and multiplied by \$3,700. The minimum ERU shall be 1.0.
Shelters for temporary placement, as defined in KMC 18.20.2540 or as determined by the City Manager.	No fee
Affordable housing projects, as defined in KMC 18.20.098, where all units are affordable; or as determined by the City Manager.	No fee

Transportation Impact Fees*		2026 Fee
ITE Land-Use Category	Net New Person Trips	Impact Fee

Single Mobility Unit Cost	N/A	\$4,592.00
Residential		
Single-family, detached	1.363 per dwelling unit	\$6,822.20 per dwelling unit
Single-family, attached (e.g., duplexes, triplexes, etc.) ITE #215	0.938 per dwelling unit	\$4,952.03 per dwelling unit
Multi-family, low rise (apartments, townhouses, and condominiums with at least 3 dwelling units) ITE #220	0.834 per dwelling unit	\$4,402.36 per dwelling unit
Multi-family, medium rise (apartments and condominiums; 4-10 floors of living space) ITE #221	0.638 per dwelling unit	\$3,366.51 per dwelling unit
Multi-family, senior adult housing (retirement communities, age-restricted housing, etc.) ITE #252	0.362 per dwelling unit	\$1,910.08 per dwelling unit
Low rise residential with ground floor commercial	0.87 per dwelling unit	\$4,594.30 per dwelling unit
Mobile home park	0.839 per dwelling unit	\$4,200.18 per dwelling unit
Affordable Housing (KMC 18.20.098)	--	\$0 per dwelling unit (no fee)
Commercial		
Hotel	0.854 per room	\$4,899.76 per room
Marina	0.254 per berth	\$1,132.31 per berth
Golf Course	0.345 per acre	\$1,585.77 per acre
Movie Theater	0.103 per seat	\$340.07 per seat
Multipurpose recreational facility	4.361 per 1,000 Square Feet (SF)	\$19.42 per 1,000 SF
Office, general	1.691 per 1,000 SF	\$12.35 per 1,000 SF
Office, medical	4.624 per 1,000 SF	\$31.85 per 1,000 SF
Shopping Plaza (40,000-150,000 SF, no supermarket)	4.173 per 1,000 SF	\$7.67 per 1,000 SF
Supermarket	6.973 per 1,000 SF	\$20.81 per 1,000 SF
Convenience Store 24-hour	29.298 per 1,000 SF	53.81 per 1,000 SF
Pharmacy with drive-through	12.505 per 1,000 SF	\$26.99 per 1,000 SF
Drive-in bank	16.629 per 1,000 SF	\$35.89 per 1,000 SF
Fast casual restaurant	7.638 per 1,000 SF	\$21.75 per 1,000 SF
Fast food with drive-through	20.103 per 1,000 SF	\$57.23 per 1,000 SF
Fast food with no drive-through	20.213 per 1,000 SF	\$57.55 per 1,000 SF
Gas station	8.466 per 1,000 SF	\$20,604.30 per 1,000 SF
Gas station with convenience store	11.211 per pump	\$27,284.77 per pump
Institutional		
Elementary school	0.195 per student	\$554.89 per student
Middle school	0.171 per student	\$485.53 per student
High School	0.182 per student	\$519.51 per student
Church	0.597 per 1,000 SF	\$3.15 per 1,000 SF
Library	9.94 per 1,000 SF	\$28.30 per 1,000 SF
Hospital	1.045 per 1,000 SF	\$7.49 per 1,000 SF
Nursing Home	0.724 per 1,000 SF	\$2.89 per 1,000 SF
Industrial		
General light industrial	0.612 per 1,000 SF	\$4.47 per 1,000 SF
Manufacturing	0.801 per 1,000 SF	\$5.85 per 1,000 SF

Mini-warehouse	0.162 per 1,000 SF	\$1.18 per 1,000 SF
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Park Impact Fee*	2026 Fee
Single-family residence	\$4,652.34 per dwelling unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)	\$3,568.59 per dwelling unit
Mobile Home	\$2,325.57 per dwelling unit
Affordable Housing (KMC 18.20.098)	No fee

School Impact Fee*	2026 Fee
<i>Northshore School District</i>	
Single-family residence	\$16,550 per dwelling unit
Multi-family (includes duplex, triplex, townhomes, apartments, etc.)	\$5,945 per dwelling unit

Fire Department Review*	2026 Fee
Fire review fees are set by the Shoreline Fire Department (SFD), collected by the City, and then passed through to the SFD.	

Fee in lieu of affordable housing in R-4 and R-6 zones (e.g., KMC 18.77.043)*	2026 Fee
	\$6.00 per square foot of new owner-occupied residential floor area and \$8.00 per square foot if renter-occupied
Fees in lieu of affordable housing in R-4 and R-6 zones (e.g., KMC 18.77.043)	

Limited Use Right-of-Way Permits (Types A, B, C & Beautification)	2026 Fee
Application Fee (includes 1 hour review and 1 hour inspection)	\$379
Review fee in excess of 1 hour	\$174 per hour
Inspection fee in excess of 1 hour	\$141 per hour
Use Fee	Fee = (use area) x \$20 per sq. ft. x days of usage/365 or a minimum of \$100, whichever is
Beautification Permit	No Fee

Access Right-of-Way Permits	2026 Fee
Application Fee (includes 1 hour review and 1 hour inspection)	\$379
Review fee in excess of 1 hour	\$174 per hour
Inspection fee in excess of 1 hour	\$141 per hour
Annual Use Fee	
Open to the Public	No fee
Limited (not open to the public)	Fee = (use area) x value** x 25% or a minimum of \$100 whichever is greater
**value of adjacent land (in area, sq ft) according to King County Assessor records	

Encroachment Right-of-Way Permits*	2026 Fee
Application Fee (includes 1 hour review and 1 hour inspection)	\$379
Review fee in excess of 1 hour	\$174 per hour
Inspection fee in excess of 1 hour	\$141 per hour

Annual use fee <i>**value of adjacent land (in area, sq ft) according to King County Assessor records</i>	Fee = (use area) x value1** x 12% or a minimum of \$100 whichever is greater
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Public Use Permits*	2026 Fee
Application Fee (includes 1 hour review and 1 hour inspection)	\$379
Review fee in excess of 1 hour	\$174 per hour
Inspection fee in excess of 1 hour	\$141 per hour
Use fee <i>**value of adjacent land (in area, sq ft) according to King County Assessor records</i>	Fee = (use area) x value1** x No. of Months/12 or a minimum of \$100 whichever is greater

Utility Right-of-Way Permits*	2026 Fee
All utility franchise holders and any other utility providers or agencies involved in the installation, repair, removal, and/or modification of telecommunications, cable, or similar facilities.	
Application	\$379
Review	\$174 per hour
Inspection	\$141 per hour
Use fee	No fee
Permit Extension	\$350
Violation of Lane Closure Hours	\$500
Accelerated Job Start	\$567
Work Without a Permit	\$1,000
Attorney Fees for Use Agreements	Actual cost
Failure to Relocate, replace, or transfer facility for utility driven projects	\$500/day, per location
After-Hours Work Fee	\$211.50 per hour, with a 4-hour minimum
Annual Use Payment for Use of Right-of-Way and City Owned Property Based on the type of equipment/facility within the right-of-way	
Separate support structure (such as a monopole, fence, foundation, or lattice) used for wireless antenna, utility services, enclosures, antenna/receiver transmitters, and/or equipment cabinets	\$5,000/year
Antenna/receiver transmitter (on an existing or replacement pole) and equipment cabinet	\$3,000/year
Antenna/receiver transmitter (on an existing or replacement pole) or equipment cabinet (but not both), underground facilities, or wires/cables only	\$2,000/year

State Route 522 driveway connection permit*	2026 Fee
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See next page

Fee structure. The following nonrefundable fee structure is established for the processing, review and inspection of the connection permit application. A description of each category can be found in section 12.85.040 of the KMC. Due to the potential complexity of Category II and Category III connection proposals, and required mitigation measures that may involve construction on SR 522, the city may require a developer agreement in addition to the connection permit. The developer agreement may include, but is not limited to: plans; specifications; maintenance requirements; bonding requirements; inspection requirements; division of costs by the parties, where applicable; and provisions for payment by the applicant of actual costs incurred by the city in the review and administration of the applicant's proposal that exceed the required base fees in the following schedule:

Category I – Base fee for one connection:	
· Agricultural, forest, utility operation and maintenance	\$50
· Residential dwelling units (up to 10)- single connection	\$50/dwelling
· Other, with 100 average weekday vehicle trip ends	\$500
· Fee per additional connection point	\$50
Category II – Base fee for one connection:	
· Less than 1,000 average weekday vehicle trip ends	\$1,000
· 1,000 to 1,500 average weekday vehicle trip ends	\$1,500
· Fee per additional connection point	\$250
Category III - Base fee for one connection:	
· 1,500 to 2,500 average weekday vehicle trip ends	\$2,500
· Over 2,500 average weekday vehicle trip ends	\$4,000
· Fee per additional connection point	\$1,000
Category IV – Base fee per connection:	\$100

Surety Bond. Prior to the beginning of construction of any connection, the City may require the permit holder to provide a financial guarantee (e.g., surety bond) as specified in WAC 468-34-020(3).

Memorial Sign*	2026 Fee
Application fee and sign	\$300

5. Animal Care and Control

Animal License and Registration	2026 Fee
Pet license - dog or cat	
Unaltered	\$60
Altered	\$30
Juvenile pet license - dog or cat	\$15
Discounted pet license - dog or cat	\$15
Replacement tag	\$5
» Transfer fee	\$5
Guard dog registration	\$100
Exotic pet, new	\$500
Exotic pet, renewal	\$250
Service animal	No fee
K-9 police dog	No fee
Late fees	
Received 45-90 days following license expiration	\$15
Received 90-135 days following license expiration	\$20

Received more than 135 days following license expiration	\$30
Received more than 365 days following license expiration	\$30 plus license fee(s) for any previous year pet was unlicensed

Animal Business and Activity Permits	2026 Fee
Hobby kennel and hobby cattery license	\$50
Private animal placement permit	No fee

Civil Penalties	2026 Fee
General	
No previous similar code violation within one (1) year	\$50
One previous similar code violation within one (1) year	\$100
Two previous similar code violation within one (1) year	Double the rate of the previous penalty, up to \$1,000.
Vicious animal or animal cruelty violations	
First violation within one year	\$500
Subsequent violations within one year	\$1,000
Dog leash law violations	
First violation within one year	\$25
Additional violation within one year	\$50
Animal abandonment	\$500
Unlicensed cat or dog	
Altered cat or dog	\$125
Unaltered cat or dog	\$250

Service Fees	2026 Fee
Adoptions – including licensing and spaying or neutering or the animal (based on adoptability/animal)	\$75-250
Spay or neuter deposit	\$150/animal
Impound or redemption - dogs, cats, or other small animals	
First impound within one year	\$45
Second impound within one year	\$85
Third impound within one year	\$125
Impound or redemption - livestock, small	\$45
Impound or redemption – livestock, large	\$45 or actual cost of sheltering, whichever is greater
Kenneling at King County animal shelter – per 24 hours or portion thereof in field pick-up of an owner’s deceased unlicensed pet or pick-up of an unlicensed pet released voluntarily to the regional animal service section.B657	\$20
Owner-requested euthanasia (unlicensed pets)	\$50
Optional micro-chipping for adopted pets	\$25

6. Miscellaneous

Type	2026 Fee
Credit Card Service Fee	3%
» ACH Service Fee (e.g., electronic check)	\$0.50 per transaction
NSF (insufficient funds charge for a returned payment)	\$25 each
Use of City owned property, other than right-of-way, for event parking, storage or similar use	\$100 per day
City Sponsored Event - Vendor Fees	
Food Vendor	\$50 per day
Craft Vendor	\$50 per day
Non-Profit Booth or Vendor	\$10 per day
City Hall Facility Rental Fees	
Community Room or Council Chambers Weekday Rental (Tue-Fri) - Resident	\$25 per hour
Community Room or Council Chambers Weekday Rental (Tue-Fri) - Non-Resi	\$50 per hour
» Combined Rooms Weekday Rental (Tues-Fri) - Resident	\$50 per hour
» Combined Rooms Weekday Rental (Tues-Fri) - Non-Resident	\$100 per hour
Saturday Rental - Residents Only	\$100 per hour
Audio/Visual Rental	\$25
Damage Deposit (refundable)	\$250 minimum
The Hangar Rental Fees (Kenmore Residents Only)	
Damage Deposit (for groups ≥ 30 people)	\$150**
Damage & Food Deposit (for groups ≥ 30 people)	\$150**
**50% of deposit will be forfeited if the event exceeds reserved time over 10 minutes	
**100% of the deposit will be forfeited for "no-shows"	
Public Safety Fees	
First three (3) false alarms	No fee
Fourth and fifth false alarms	\$50 each
Sixth and additional false alarms	\$100 each
Park Shelter Rental Fee	
Kenmore Residents all day	\$150
Kenmore Residents half day	\$75
Non-Kenmore Residents all day	\$200
Non-Kenmore Residents half day	\$100
Moorlands Park Athletic Fields Rental Fee: Athletic clubs may request up to a maximum 50% reduction if the club has at least 20% of eligible participants	\$22 per hour
Franchise Agreements Negotiations	
General	Actual Cost
Cable TV	Actual Cost***
***Reimbursement of actual costs may be subject to federal regulations relating to 5% gross revenue franchise fee cap	
Right-of-Way Vacation	
Application fee	\$174 per hour
Appraisal review	Actual cost
Public notice mailing fee	See fee in Section 4

Special Event Permit	2026 Fee
Application Fee	\$100
Application Fee for City of Kenmore Sponored Events	No fee
Actual and indirect cost for city personel involvement in event traffic control, fire safety, or other facility or event support, and the use of City equipment and other nonpersonnel expense.	Actual Cost

7. Public Records Requests

Type	2026 Fee
Copy charges may be combined to the extent more than one type of charge applies to a particular request	
Review of requested records	No charge
Standard size black-and-white-photocopies (includes 8-1/2" x 11", 8-1/2"x14" and 11"x17")	
6 pages or less	No charge
7 or more pages (includes cost of first 6 pages)	\$0.15 per page
Scanned copies (converting a record from paper copy to an electronic format)	
10 pages or less	No charge
11 or more pages (including cost of first 10 pages)	\$0.10 per page
Uploading/attaching electronic files to digital storage media/device(s), a cloud-based storage or service, or emails (CD, DVD, thumb drive, email or cloud service).	
80 files or less	No charge
81 or more files (including cost of first 80 files)	\$0.05 for every 4 files
Transmission of public records in an electronic format	\$0.10 per gigabyte
Oversized documents such as building plans, maps, blueprints or large copy jobs	Actual cost
Records copied to CD or DVD	\$1.00 per CD/DVD
Records copied to thumb/flash drive	Actual cost
Mailing envelopes or packaging and postage	Actual cost

8. Surface Water

Surface Water Management Service Annual Program Charges		2026 Fee						
Rates are established pursuant to Resolution no. 23-406, unless otherwise amended and adopted.								
City of Kenmore								
Surface Water Management Program Annual Service Charges								
Class	Impervious Area	Annual Rates						
		2024	2025	2026	2027	2028	2029	2030
Residential ^A	NA	\$298.84	\$358.61	\$401.64	\$449.84	\$476.83	\$505.44	\$525.66
Very Light ^A	0 to ≤ 10%	\$298.84	\$358.61	\$401.64	\$449.84	\$476.83	\$505.44	\$525.66
Light	> 10% to ≤ 20%	\$896.51	\$1,075.81	\$1,204.91	\$1,349.50	\$1,430.47	\$1,516.30	\$1,576.95
Moderate	> 20% to ≤ 45%	\$1,942.43	\$2,330.92	\$2,610.63	\$2,923.91	\$3,099.34	\$3,285.30	\$3,416.71
Moderately Heavy	> 45% to ≤ 65%	\$3,287.20	\$3,944.64	\$4,418.00	\$4,948.16	\$5,245.05	\$5,559.75	\$5,782.14
Heavy	> 65% to ≤ 85%	\$4,482.54	\$5,379.05	\$6,024.54	\$6,747.48	\$7,152.33	\$7,581.47	\$7,884.73
Very Heavy	> 85% to ≤ 100%	\$5,528.46	\$6,634.15	\$7,430.25	\$8,321.88	\$8,821.19	\$9,350.46	\$9,724.48
City Roads	NA							
State Highways	NA							
<i>Rates are subject to 6% utility tax per KMC 3.35.040.F</i>								
^A Rate is per parcel; all other rates are per acre								